


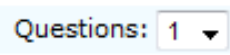













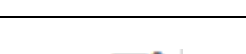
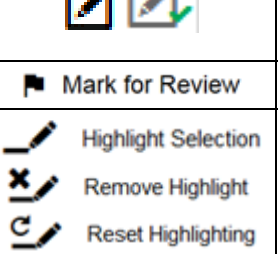




ELPA21 Tool Button Image and Description Sheet

When providing to individual students, this sheet may not be used as scratch paper. TAs must immediately collect this sheet and process according to the school's Test Security and Building Plan.

| Row # | Button Image | Button Name | Tool Button Descriptions |
|--|---|--------------------------|--|
| Rows 1-15 will be used by all students | | | |
| 1 |  | Question Mark (Help) | Shows the Instructions page at any time during the test. It is located in the top right corner of the screen. |
| 2 |  | X (Close) | When selected will close the current screen. |
| 3 |  | Zoom | Make the words and pictures on the screen bigger or smaller. |
| 4 |  | Question drop-down list | Click the dropdown menu to move to any stimulus or question on the test. |
| 5 |  | Save | Save your response to a question (Answers are automatically saved even if you do not click this button.) |
| 6 |  | Pause | Exit the test before finishing. (Raise your hand for help before choosing this button on your own.) |
| 7 |  | Next | Moves you to the next question on the test. |
| 8 |  | Back | Goes back to the previous question on the test. |
| 9 |  | End Test | Will show up after you answer all the test questions. Click to finish your test. |
| 10 |  | Expansion Tool | Makes the left side of the screen larger or smaller. |
| 11 |  | Unanswered Question Flag | Flags unanswered questions on the review screen. Click to return to the question. |
| 12 |  | Replay | Replays directions, stimulus, text, or question in the Listening, Speaking, and Writing sections that you have already played. |
| 13 |  | Microphone | Starts the recording of your answer in the Speaking section. |
| 14 |  | Stop | Click to end the recording of your answer in the Speaking section. |
| 15 |  | Play | Replays the recording of your spoken response in the Speaking section. |
| Rows 16-21 may be useful for students in grades 4-12 | | | |
| 16 |  | Context Menu | Opens a list of tools to use with the item. The list varies by item type. Most include the Tutorial, Notepad, Mark/Unmark Review Item, Highlighter, and Strikethrough. |
| 17 |  | Notepad | Type notes to yourself about a passage or question to read later. A pencil with a checkmark indicates that you took notes for that question. |
| 18 |  | Mark for Review | Marks a question for you to look at again later. |
| 19 |  | Highlighter | Mark key words or areas. Select the text first, then click on the Context Menu to select Highlight Selection. Click the remove highlight button to remove some of your highlighting. Click the Reset Highlighting button to remove all of your highlighting. |
| 20 |  | Strikethrough | Get rid of answer choices not needed. |
| 21 |  | Hand Pointer | Allows the selection of information on a tool bar. |